



VINAYAKA MISSION'S RESEARCH FOUNDATION

(Deemed to be University under section 3 of the UGC Act 1956)

RECRUITMENT

Applications are invited from the eligible candidates for the Post of Assistant Manager - Asset Management

Position	Qualification and Experience
Assistant Manager - Asset Management	Job Summary : The Maintenance and Facility Supervisor is responsible for overseeing the daily maintenance operations, ensuring the upkeep of buildings, equipment, and facilities. The role includes supervising staff, coordinating repairs, preventive maintenance, vendor management, and ensuring compliance with safety and regulatory standards. Key Responsibilities : • Supervise and lead a team of maintenance technicians, janitorial staff/ Housekeeping. • Conduct regular inspections of the facilities to identify maintenance needs. • Plan and schedule preventive and corrective maintenance. • Ensure timely resolution of plumbing, electrical, HVAC, Floor Maintenance and general repair issues. • Monitor the performance of facility systems and infrastructure. Qualifications: • Diploma /Degree from a Recognized university/Institution. • Minimum 3–5 years of experience in maintenance or facility supervision.

Apply with complete details to the following address (or) by E-mail. On or Before 20.08.2026

The Registrar,

Vinayaka Mission's Research Foundation (Deemed to be University),

Sankari Main Road (NH-47), Ariyanoor,

Salem – 636 308. Tamilnadu,

Ph: 04272529700.

www.vinayakamission.com

E- mail: registrar@vmu.edu.in&hr@vmu.edu.in