



VINAYAKA MISSION'S RESEARCH FOUNDATION

(Deemed to be University under section 3 of the UGC Act 1956)

RECRUITMENT

Applications are invited from the eligible candidates for
Manager /Assistant Manager (International Relations) & Junior Assistant

Position	Particulars
Manager /Assistant Manager (International Relations)	<p>Qualification</p> <ul style="list-style-type: none">• Any Master's degree in Management or Related Field Preferred. <p>Experience</p> <ul style="list-style-type: none">• 3–7 years of experience (for Manager) / 1–3 years (for Assistant Manager) in international admissions or student mobility• Strong understanding of global education systems and admission procedures• Excellent communication and interpersonal skills• Experience in handling international partnerships is preferred <p>Responsibilities</p> <ul style="list-style-type: none">• Manage international admissions processes for incoming students• Coordinate student mobility programs (exchange, study abroad, dual degree, etc.)• Develop and maintain partnerships with international universities and organizations• Provide guidance and support to international applicants and enrolled students• Ensure compliance with institutional and immigration policies• Promote international programs through outreach and recruitment activities• Maintain accurate records and prepare reports on mobility programs• Collaborate with academic departments and administrative units
Junior Assistant	Any Degree with 2 years experience in Computer based applications and Microsoft Office.

**Apply immediately with complete details to the following address (or)
by E-mail. On or Before 30.04.2026**

The Registrar,
Vinayaka Mission's Research Foundation
(Deemed to be University),
Sankari Main Road (NH-47), Ariyanoor,
Salem – 636 308. Tamilnadu,
Ph: 04272529700.
www.vinayakamission.com

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