



**VINAYAKA MISSION'S  
RESEARCH FOUNDATION**

(Deemed to be University under section 3 of the UGC Act 1956)



## RECRUITMENT

**Applications are invited from the eligible candidates for Manager /Assistant Manager  
(International Relations)**

| Position                                                            | Particulars                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
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| <b>Manager /Assistant<br/>Manager (International<br/>Relations)</b> | <p><b>Qualification:</b></p> <ul style="list-style-type: none"><li>Any Master's degree in Management or Related Field Preferred.</li></ul> <p><b>Experience:</b></p> <ul style="list-style-type: none"><li>3–7 years of experience (for Manager) / 1–3 years (for Assistant Manager) in international admissions or student mobility</li><li>Strong understanding of global education systems and admission procedures</li><li>Excellent communication and interpersonal skills</li><li>Experience in handling international partnerships is preferred</li></ul> <p><b>Responsibilities</b></p> <ul style="list-style-type: none"><li>Manage international admissions processes for incoming students</li><li>Coordinate student mobility programs (exchange, study abroad, dual degree, etc.</li><li>Develop and maintain partnerships with international universities and organizations</li><li>Provide guidance and support to international applicants and enrolled students.</li><li>Ensure compliance with institutional and immigration policies</li><li>Promote international programs through outreach and recruitment activities</li><li>Maintain accurate records and prepare reports on mobility programs</li><li>Collaborate with academic departments and administrative units</li></ul> |

**Apply immediately to the following address (or) by E-mail. On or Before 20.08.2026**

**The Registrar,  
Vinayaka Mission's Research Foundation (Deemed to be University),  
Sankari Main Road (NH-47), Ariyanor  
Salem – 636 308.Tamilnadu  
Ph: 04272529700.**

**[www.vinayakamission.com](http://www.vinayakamission.com)**

**E- mail: registrar@vmu.edu.in&hr@vmu.edu.in, dydirector.ir@vmu.edu.in**